

POSITION: Camp Generalist

OBJECTIVE: The Camp Generalist will be responsible to cover any Camp Staff position as assigned by the Program Director. This is a multi-faceted position that will balance responsibilities between Program, Maintenance, and Kitchen duties at the discretion of the Program Director.

DATES: July 5 – August 27, 2021

SUPERVISION: Program Director / Hospitality Coordinator / Maintenance Manager / Divisional Youth Secretaries

RESPONSIBILITIES:

- The following are tasks associated with **Program:**
- Actively participate in the camp program to ensure all aspect of camp flow smoothly. This will include all leadership training and spiritual development sessions, as well as an internship at the employee's local Salvation Army corps/ministry unit. Organize all camp registrations (soft and hard copies where necessary).
- Assist with virtual camp; interact with campers online
- Work closely with Program Director in assigned duties.
- Encourage the participation of each camper in all online activities.
- The following are tasks associated with **Kitchen:**
- Work with Head Cook and/or Hospitality Coordinator in preparing meals and other assigned duties.
- Assist in the constant cleanliness and sanitation of: freezers, walk-in fridges, stove and food preparation surfaces.
- Carry out dining room and kitchen duties related to serving meals in a dignified and orderly manner. This includes set up/clean up before/after any meal.
- Remove waste, dirty dishes, etc. after meals. Remind other staff that used dishes should be placed in bins provided to soak in preparation of dishwashing.
- Keep both dining hall and kitchen clean & sanitary (tables/countertops, chairs, floors, etc.)
- Serve evening snack as assigned.
- The following are tasks associated with **Maintenance:**
- Clean/sanitize high traffic areas: like Somer's Hall (bathrooms, misc. surfaces), Urwin Hall, camper cabins that are occupied by staff, boy's and girl's staff cabins, etc.
- Report situations requiring maintenance to the Maintenance Manager.
- Maintain the supply of toilet paper, soap, hand sanitizer, and paper towel in all bathrooms.
- Ensure that the shed and garage are clean, organized and fully stocked. Notify Maintenance Manager in a timely manner when supplies need to be ordered
- Participate in camp clean-up at the end of each week.
- Attend all staff devotions.
- Maintain and enforce the rules and regulations of the virtual camp at all times.
- Broaden the interests of the campers and be innovative in offering unique online activities.
- Maintain a responsible level of maturity and leadership.
- Be familiar with Summer Staff Handbook, and all procedures and resources.
- Be loyal to the aims, policies and regulations of the camp.
- Be flexible and have a good disposition.

- It is understood that the administration reserves the right to dismiss any member of the staff if the best interest of the camp/program demands it.
- Perform any task beyond those assigned as required.